

This hand book has to be before 1956 because of the mention of bicycles.

It is probably after Sept 1952 because Board Meetings (first one held) are mentioned.

20 page booklet finished size:3 1/4" x 5 1/4" with blue cover "Kent Academy"

KENT ACADEMY was established in 1946 by the Sudan Interior Mission for the children of its missionaries who are stationed in West Africa. Its school term extends from September to June over a period of thirty-nine weeks. School dismisses at Christmas for a three-week holiday, at which time the children return to their stations.

Transportation

Parents will be responsible for the costs of and arrangements for transportation to and from school at the opening and closing of each school year and at holiday time.

School Board

The School Board is composed of the Manager of the Kent Academy boarding home, the Principal of Kent Academy school, the Field Director or his deputy, and three parents appointed by the Field Council. This board meets twice yearly to discuss problems and policies of the school. If you have any suggestions or criticisms, feel free to write any member of the School Board, who will bring the matter up for discussion at the next meeting.

Parent-Teacher Meetings

Parent-teacher meetings are arranged on the afternoons of the days of the pre-Christmas program and the piano recital, and on other occasions when a good number of parents can be present, for the purpose of discussion of any subject relating to the school or boarding home.

Finances

Parents will be billed by the school for the first, second, and fourth children's quarterly allowances of every year. The third allowance, which is paid in June for the months of July, August, and September, will remain with the parents. The complete list of financial needs for your child for one school year is as follows:

(use the multiple of \$2.84 for £1, How many shillings in a £?)

Board	3 quarterly allowances
Tuition	£6 (\$17 ?)
Sunday offering money	12s. (\$?)
Bike repair fund	5/- (\$?)
Music fee	7/6 (\$?)
[these last 2 items are crossed out]	

The bike repair fund only concerns those whose children own bikes and keep them at the school.

The music fee only concerns those whose children take music lessons.

General Educational Policy

Philosophy

We believe that every child is educable regardless of physical background, yet we know that no two of the children coming to us are alike. Children are not machines into which we can feed facts and from which we can expect a particular result because of a certain amount of instruction.

We want to take the child where he is and move him forward from there, giving him all that we possible can in his years here at Kent Academy.

Progress in the education of a child must be from the "known" (and understood,) to the "unknown". All education resolves itself on the premise that the child understands concepts on which understanding may be built.

It is our aim to produce an educational program suited to the needs of the average child but flexible enough to be of real value to the above normal and subnormal child.

System

Because our enrollment is (and apparently will remain so) about 90% of United States of Canadian background, we are using methods, grade divisions, etc., common to America. We want, however, by extra instruction, especially in the upper grades, to make school more meaningful for British, New Zealand, and Australian students. When a person with British background, capable and willing to teach at Kent Academy, becomes available, we shall be able to incorporate more of value especially for the group of students.

We have eight grades plus special instruction for ninth graders. Entrance to a grade is effected but once a year, in September.

Entrance to first grade is based on a Field Council decision of June, 1951. First grade students, to be eligible, must be six years old by October 31 following the opening of the school. This entrance age we believe to be sufficiently liberal to allow us to adhere rigidly, for we find that if a child is slightly older than his group he is a better student—all other factors being equal—than if he is younger, and that there is great danger of the younger one not being able to do his work up to his actual ability because of emotional inhibitions.

Because of the danger of school becoming unimportant and uninteresting to the child who, by reason of his being too young to do the work expected, is under continual emotional strain resulting from lack of emotional maturity or under continual men-

tal strain because of the lack of mental maturity, we want to follow through with the age qualifications for entrance to any particular grade. That is: To enter second grade, a child must be seven by October 31st of the year; third—must be eight by October 31st; etc. so that an eighth grade student must be thirteen by October 31st of the year beginning the eighth grade. Continued work above capacity is much more detrimental to a child than to an adult. Since we are unable to determine exactly this mental or emotional maturity, we want to cut down the number of cases of strain by maintaining an age level in grade which will most frequently avoid such cases.

Reports

Reports will be sent out four times during the school year, at the end of the 9th, 18th, 27th, and 36th weeks. Reports on first and second grade pupils will be by letter only. For grades 3-8 reports will be by letter the 9th and 27th weeks, and by conventional grades the 18th and 36th weeks. These reports will all be made on a single form and will be returned to the school after the 9th, 18th and 27th weeks. At the end of the year they will be retained by the parents.

Time Lost in Travel

It is our desire, in-as-much as is possible, to help children to overcome all handicaps resulting from school time lost in travel. For that reason we would make the request that all parents let the Teacher know as much in advance of the time of withdrawal from the school (during the school year) as is practical. Letting us know will also facilitate the sending of a report to your new school.

School Term

The school year will begin on a designated Wednesday late in September or early in October at 9:00 A.M. Classes will dismiss for the Christmas Holidays at 4:00 P.M. on a designated Wednesday shortly before Christmas. After the vacation they will reconvene at 9:00 A.M., Wednesday, three weeks from the beginning of the holiday. Dismissal for the year will be on Wednesday at 4:00 P.M. after 36 weeks of school (excluding the holiday). This will be about the middle of June.

Inquiry into School Progress of Children

Any parents who have any questions at all regarding the progress of their children in school or any questions about any part of the regular report are invited to come for a talk with the teacher or the principal while on holiday or at Miango. If that is not at the time that the question arises, we would like you to feel free to correspond with the teacher directly or with the principal on the matter at any time. It is our desire to have you fully informed and

satisfied with all that concerns your children and their school work at all time.

Attendance

We would urge all parents to make every effort possible to get their children here for the first day of school, leave them here until the last day, and, except under very unusual circumstances, leave them in school every day of the entire term. One of the most important attitudes that a child must have to do good school work is that school is his all-important work from the age of 6 years to 17 or 18 years. If they get this feeling toward school a large part of the entire battle is won, and one way to impress them of its importance is to allow nothing, unless it is completely out of their control, to keep them away from school or make them come late.

Tuition

Tuition for the school year is £6.0.0 [crossed out: £7.0.0 is entered] per child. This amount will be charged to the parents through the treasurer's office in two installments of £3:0:0. The first installment will be charged within the first month of school and the second during the fifth month. This money is administered in a separate tuition account.

The amount taken in for tuition is sufficient to take care of all school expenses, i.e., pencils, paper, crayolas, books and workbooks for the children, and special classroom equipment such as globes, maps, rhythm band instruments, reference books, dictionaries, etc. It will also be sufficient to gradually build up a library for the children and keep up subscriptions to children's magazines for the library. We hope to be able to maintain a supply of playground equipment such as balls, bats, volley ball nets, and pingpong equipment from this fund. Any expenses for educational administration will be taken from this fund. This will include such things as the printing of forms necessary for sending parents reports, postage for mailing parents reports, and postage for all necessary correspondence with parents.

Visiting Classes

In-as-much as any disturbance during classes is undesirable, we would encourage only parents of school children to visit classes. We should like all parents to visit classes once during their time at Miango on holiday.

While visiting, we would like all parents to observe our procedures and work with an eye to understanding what we are trying to accomplish and how. We would welcome any constructive criticism or questions of any kind at that time, and shall be glad to try to clear up any doubts that you might have about the educational policy of Kent Academy.

As there are several classes in some rooms, it is

usually better to arrange with the teacher in charge before you visit, so that you may be there at a time when your child will be taking part in recitation.

Any disturbance of an unusual nature is distracting to classroom work, so we are requesting parents of pre-school children to keep them away from Kent Academy playground from 9:00 A.M. to 4:00 P.M. on school days.

Music Lessons

Music lessons are available to a limited number of students. Piano lessons are limited to twenty students because at present we have only two pianos and one teacher available on a spare-time basis. These twenty students will be selected on the following basis: Beginning with the oldest students, we shall allow them to take lessons if:

1. They are doing regular classroom work commensurate with what we believe to be their ability, and
2. That they are interested enough in music and able to understand it well enough so that they will put in a real effort in their practice without continual prodding.

At present a very limited amount of instruction in brass instruments may be given by the piano teacher to piano students interested and willing to give up part of their piano time to it. This program must be very limited and will have to be determined by availability of instruments, teacher's time and pupils aptitude.

Any one taking music will be charged 7/6 per year to defray expenses of music and supplies connected with the lessons.

Kent Academy Boarding Home

It is our desire to provide for the children a happy, homelike place in which to live. The dormitories are kept as free from institutional regulations as possible. Four children live together in a room according to their ages, and they share the work of keeping their rooms, buildings, and compound clean. They have their meals at tables for four and are regularly changed around every two weeks.

The children are given every opportunity to develop their own individual personalities. When discipline is necessary, it is carried out in private and determined by the nature of the child in question.

Activities

Children attend two Bible classes each week where they systematically study through the Bible in every three years. Sunday School classes use graded Bible study work books. Children attend Sunday evening service with the Rest Home's guests at the Rest Home. When the Kirk Memorial Chapel is completed, these services will be held there. In the weekday evening devotions, Scripture

memory work is emphasized.

After tea each afternoon, the children are free to play at whatever interests them.

Bikes are welcome at the school. a small fee of 5s. per school year is imposed to defray the expenses of upkeep and repair.

Some boys and girls are interested in stamp collecting and find time to work on their collections.

The Rest Home tennis courts are available to the older boys and girls. Ping Pong, volley ball, soccer, baseball, and swimming are provided. [where??] In the near future basketball and other games will be added. Sewing and extra-curricular art are offered to the older girls; the older boys may work in the shop.

Frequent picnics are arranged in the dry season, and seasonal parties are planned. From time to time other activities will be added.

Vacationing Parents

Children may live and eat with their parents in the Rest Home compound and attend school as day pupils. They are expected to be present from 8:30 A.M. until 12:00 o'clock, and from 2:00 P.M. until 3:45 P.M. Any or all meals may be taken at the school if it is the parents' wish. If the lack of rest Home facilities necessitates a child's sleeping at the school, he may still have his meals with his parents at the Rest Home. The school's dietitian should be notified in advance when a child will be absent from school meals.

Other school children may not leave the school compound to visit a child living with his parents at the Rest Home without the permission of the house parents.

Room and board for the child living with his parents will be taken care of by the school.

Please feel free to visit the school compound and talk with the staff. You are always most welcome.

Visitors

People are always welcome to visit the children. It would be appreciated if they would visit in the afternoons between four and six. It is particularly inconvenient to have guests in the dormitories at bedtime. Parents of children in the school, however, are welcome in the boarding home at any hour.

Correspondence

Children who are able to read read their own mail, of course. Children unable to read should have their correspondence address to the house parents. Visitors bringing with them correspondence to some child unable to read, should be instructed to give such letters to the house parents and not to the child. All correspondence concerning boarding home matters should be sent directly to the school and should not be enclosed in childrens' letters.

The school will endeavor to have the children

write their parents once a week.

Medicine

Anti-malarial drugs are supplied to the school by the Mission. Please let the house mother know which drug your child is taking and in what amount.

If your child is taking vitamin pills or medicine, please send this to the house mother with directions for its use.

All children are thoroughly examined each year by the Mission's doctor and dentist. In case of illness, they are placed in the doctor's care. Where illness is of a serious nature, parents are immediately notified.

Candy

Any candy which you send your child is kept in the school's candy cupboard, and is given to him daily after tea.

Suggested Outfit

Clothes

- 1 raincoat (plastic is not as durable as material)
- 1 pair rubbers
- 2 sweaters
- 3 pairs shoes, for Sunday, school, and play
- 1 or 2 pairs larger-sized shoes to be used later
- 1 or 2 Sunday dresses
- 1 Sunday suit or pair of trousers
- 12 pairs of new socks (preferably without elastic tops)
- Any old socks already in use
- 8 pairs underpants
- 6 undershirts
- 6 slips
- 2 pairs of flannel pajamas
- 2 pairs of cotton pajamas
- 1 bathrobe or housecoat
- 1 pair slippers
- 8 school dresses at least
- 8 pairs school Pants. (The boys like jeans. Many boys prefer long pants to short pants.)
- 8 T shirts or cotton shirts for school
- 1 or 2 Sunday shirts
- 12 handkerchiefs

Linen and supplies

- 3 sheets, single bed size
- 2 pillowcases
- [note written in to margin: supplied by school and charged to parents
- 3 bath towels
- 2 face towels if desired
- 2 or 3 face cloths
- 1 flannel blanket
- 1 woolen blanket
- 3 toothbrushes
- 6 medium-sized tubes toothpaste
- 1 plastic cup

- 12 bars face soap
- 4 tins shoe polish
- 1 nail file
- Extra pairs of shoelaces
- Extra combs for boys
- Enough hangers to care for your child's wardrobe
- 36 stamped, self-addressed envelopes
- 1 writing tablet
- 12s Sunday offering money (@ 4d a Sunday)
- 1 new mosquito net for each boy, made to meet the following requirements:
 - Height: 42 in.
 - Width: 3 ft.
 - Length: 6 ft., 6 in.
- Top of net should be 3 ft x 6 ft. 6 in. Net from top to bottom: 30in., with a border of 12 in. material all around. This strip should be 23 or 24 ft. long to allow for shrinkage and tucking under the mattress. Allow netting in occasional pleats for shrinkage.
- Girls will not need nets, for the building is well screened and sprayed.
- Bedspreads, curtains, etc., will be provided by the school.
- Children do not need a great number of toys, for they play outside most of the time.
- [Note: from 12s Sunday offering on was struck out]

Marking Suggestions

A standard marking of clothes will eliminate a great deal of work. It is recommended that name tapes be used. These may be obtained through the New York office. If name tapes are unavailable in time for school, the child's full initials should be embroidered on the clothing in boil-proof thread. In view of past experiences, the school cannot be responsible for clothing marked with ink.

Please mark:

sweaters	in center of neckband
coats and raincoats	" "
dresses and blouses	" "
cotton and T shirts	" "
undershirts	" "
slips	" "
skirts	"center back of waist
trousers	" "
underpants	" "
socks	"wrong side of the sock just at the ankle, so that when the pair of socks is rolled together into a ball and the one sock is turned over the other, the tape is clearly vis-

boys' ties	ible.
leather and cotton belts	"inside of small end near the buckle or at one end
bathrobes	in center back of neck
pajamas	" center back of neck and waist
all linens	in corner on right side
mosquito nets	on top, about two inches from corner

Please mark shoes, boots, and slippers with ink in the inside.

Mark both pieces of a pair; for instance, socks, shoes, two piece dresses, etc.

Toys, toothbrushes, combs and brushes, helmets, etc., can be marked with colored nail polish or paint.

Please put child's name on toothpaste boxes, hair ribbons, books, handkerchiefs, note paper box or tablet.

Mark plastic cups with paint on the bottom. Hangers may be marked with initialed adhesive tape or name tapes.

Mending Materials

Handy mending materials to send are: colored darning cotton, thread; patches for child's; clothes, sheets, and net; tape for nets, elastic, buttons. Safety pins, needles, and straight pins are nice to have on hand.

Tailor

There is an African tailor at the school who does most of the mending. Since he has a great deal of work, he cannot be expected to take outside orders for sewing new clothes for children.

When you Pack

Our unpacking problem will be solved if the larger-sized clothing and shoes are marked with a note "LATER". Please put these together in one place in the trunk. They will be put into the cupboards until the children grow into them.

Christmas

We would appreciate your keeping clothes for the Christmas holidays at home. If possible, we would like to give each child his sweater and toothbrush and put him on the plane for home without baggage.

Toys

Breakable or valuable playthings might better be left at home. The school will do its utmost to encourage children to respect the property of others, but it cannot be responsible for damaged or lost toys and books.

Printed by The Niger Press, Jos.

Booklet measures: 4 1/4" x 5 1/5"

“Kent Academy Handbook”

aerial photo of KA campus inside front cover

KENT ACADEMY was established in 1946 by the Sudan Interior Mission for the children of its missionaries who are stationed in West Africa. Its school term extends from September to June over a period of thirty-nine [crossed out, 5 written in] weeks. School dismisses at Christmas for a three- [crossed out 4 written in] week holiday, at which time the children return to their homes.

November 1958, the Mission states that Kent Academy be full integrated for the children of Christian parents of the S.I.M., E.C.W.A. regardless of race or color. Education at Kent Academy is available to any child or children of S.I.M. missionaries and any senior status member of E.C.W.A. personnel who is able to meet entrance requirements. These requirements include;

1. Acceptable prior educational preparation for entrance into a particular grade.
2. The ability to speak English.
3. Fulfillment of medical requirements of the school physician.
4. An agreement to abide by the rules of the school as laid down by Kent Academy Advisory Board.
5. Payment of charges for tuition, board and room.
6. Travel arrangements to and from school to be the sole responsibility of the parents of the child.

Transportation

Parents will be responsible for the costs of and arrangements for transportation to and from school at the opening and closing of each school year and at holiday time. If you wish your child to fly SIMAIR to and from Jos, make your booking well in advance with the Field Secretary, Jos.

School Board

The School Board is composed of the Director of the Kent Academy Boarding Home [Director . . . Home is crossed out], the Principal of Kent Academy School, the Field Director or his Deputy, the Field Secretary, the Education Secretary, and three parents appointed by the Field Council. [2 other D.S. and 1 Nigerian is written in] The Board meets twice yearly to discuss problems and policies of the school. Your suggestions or questions may be sent to any member of the School Board, who will bring the matter up for discussion at the next meeting.

Parent-Staff Meetings

Parent-staff meetings are arranged twice a year.

Tea is served at three o'clock on the afternoon of the day school is dismissed for Christmas holidays, and on the afternoon of the day the annual program is presented. Discussion of any subject relating to the school and boarding home follows immediately after tea.

Your K.A. Account

An account is kept for each child in school. The following items are charged to it:

8/- per year for soap and shoe polish

15/- per year for bed linens

[the above 2 lines are crossed out]

12/- per year for Sunday offerings

[the above amount is crossed out, 35/- inserted]

Charges for candy, personal supplies, shoes, shoe repairs, stamps, air forms, and the like.

Your account card is sent to you in June, and the charge is made through Jos Field Treasurer's Office.

Finances

Parents will be billed by Kent Academy as follows:

Board 3 quarterly allowances

[3 is made into an 8] charged in 3 [3 is crossed out and 2 inserted] instalments [their spelling] every September, December [crossed out and Feb inserted] and March [March is crossed out]

Tuition This amount is subject to change.

K.A. Account This charge is made in [Feb + is inserted] June

General Educational Policy

Because our enrollment is about 95% of U. S. or Canadian background, we are grade divisions, curriculum, textbooks, etc., common to North America. Efforts are constantly being made to maintain a high standard of education by (1) the use of standardized texts widely used in North America; (2) a textbook renewal program; (3) increasing the equipment available for instruction in subjects such as science, art and music.

The levels of instruction offered are grades one to eight inclusive. [eight crossed out, 9 inserted]

Our aim is to present material which will be a challenge to the varying abilities of each child while maintaining a standard of work which is considered a requirement for promotion. Children showing exceptional ability may follow an enriched program to enable them to progress more rapidly. Such programs are undertaken in the lower grades after full considering the child's progress, maturity, social needs, and after consultation with his parents. When the child's progress has been unsatisfactory to war-

rant promotion, he will be required to repeat the year's work. This is only done in consideration of the child's best good and should not be regarded as a shameful thing. Instead it is an opportunity to lay a firm foundation for future school life. Thus each child should be prepared to fit into his grade level in schools at home with a minimum of adjustment.

Entrance into first grade is based on a Field Council decision of June, 1951. To be eligible for first grade, a child must be six years old by October 31, following the opening of the school. This entrance age is sufficiently liberal to allow us to adhere rigidly. We find that if a child is slightly older than his group, he is a better student—all other factors being equal—than if he is younger. As noted above, this does not hinder a child from advancing according to his ability. For this and other reasons the School Board and Field Council have strongly disapproved of home instruction with a view to circumventing this ruling. Entrance into any subsequent grade is in accordance with the above ruling. Children who have received instruction in recognized schools will be accepted on trial into the grade level recommended.

Report Cards

Report cards will be sent out four times during the school year — at the end of the 9th, 18th, 27th, and 36th weeks. These are to read carefully by the parents, signed, and returned promptly after the first three report periods, but are retained by the parents at the end of the school term. When a child is going on furlough, a summary of that year's achievement test is included. This should be presented at the school to which the child is going as an indication of the child's level of attainment. Overseas schools may obtain records of previous years' work from the principal.

We believe that a personal interview is the best type of report. We invite you to arrange an interview with the teacher or principal concerning your child's progress or any problem regarding his school work.

School Term

The dates for the coming school term are published at the February School Board meeting. Classes usually begin the Thursday after the first Monday in September. The Christmas vacation of three [crossed out and 4 written in] weeks duration begins on a Tuesday afternoon about the middle of December, depending on the travel time required for ll the children to arrive home before Christmas. Classes recommence on the first or second [the first or is crossed out] Thursday of January accordingly. The second semester begins about February 1. School is dismissed at noon on a Tuesday [crossed out, Friday written in] about the middle [crossed out end written in] of June [crossed out May written in].

Travel plans should be made with these dates in mind.

Children are to be at school by 4:30 p.m. on the day previous to the beginning of classes. This also applies to pupils who visit Jos on weekends or other special holidays when children go home to places nearby. [to pupils.....special holidays crossed out]

Dates for departure for and return from furlough should be set following the close of school and prior to the beginning of school unless special circumstances indicate the need for an early departure or late arrival. [unless special.....late arrival crossed out]. Such arrangements are to be approved by the Field Council or Field Director.

On school days, classes are dismissed at 3:45 P.M. for children who do not have school work to finish, remedial assignments, or disciplinary work. For those who do have this type of work, school continues until 4:30 p.m. Parents planning Jos weekends or other outings should plan to leave after 4:30 P.M.

Attendance

All parents are urged to make every effort to get their children to school on time. This is especially true of those on holiday at Miango Rest Home. Unnecessary absenteeism during the parents' holiday period or at other times is disruptive to the program of the school and injurious to the child's progress. Study Hall is in session each evening Monday through Thursday and is part of the regular classroom program.

Tuition

Tuition fee for the school year is subject to change. It is charged through the Field Treasurer's Office to parents' accounts in two instalments — usually in September and February. This money is used for textbooks, workbooks, library books, stationery, classroom supplies and equipment, furniture, administration of the academic side of school life, etc. Any special books to be used privately by a child and retained by him are charged extra at cost. The tuition charge is always a very minimum; consequently, special pieces of expensive equipment and larger additions to the library are sometimes made possible through special gifts.

Activities

In addition to the regular classes, there are other educational activities which are a part of the usual program. Each year the senior children go on a field trip and visit convenient points of interest, such as the dairy, Vom experimental farm, the electric generating station, tin mines, factories, etc.

On the weekends there is a program of activities which includes crafts and sports for the older children.

A special program is usually held in April. This

provides an outlet for our instrumental students, glee clubs, rhythm band, and other group and individual activities which are part of our instructional program for the year.

We also enjoy several times of fellowship with Hillcrest School, Jos, during the year. Exchange play-days which include sports, games, devotions, and food are enjoyed by grades 5-8 [crossed out, 9 written in]. As the occasion arises, a team from Kent Academy plays a team from Hillcrest in such sports as baseball, soccer, basketball, etc.

Discipline

The staff, with the best interests of the children in mind, administers discipline in whatever form is best suited to the child and the situation. This includes corporal punishment when deemed necessary.

Discipline to the extent of expulsion may be considered if a child flagrantly or repeatedly breaks the rules of the school and so becomes a detrimental influence upon the behavior and spiritual growth of the other children.

Kent Academy Boarding Home

It is our desire to provide for the children a happy, homelike place in which to live. The dormitories are kept as free from institutional regimentation as possible. Four children live together in a room according to their ages, and they share the work of keeping their rooms, buildings, and compound clean. They have their meals at tables for four and are regularly changed around every two weeks.

The children are given every opportunity to develop their own individual personalities. When discipline is necessary, it is carried out in private and determined by the nature of the child in question.

Activities

In two weekly Bible classes the children systematically study through the Bible over a four-year period. Sunday School classes use graded Bible study work books. Kent Academy students attend Sunday services with the Rest Home guests in Kirk Memorial Chapel. In the week-day evening devotions, Scripture memory work is emphasized.

In the afternoons after school the children are free to play tennis, baseball, soccer, tetherball, basketball; the small children have the use of the playground equipment, balls from the sports cupboards, and their own toys.

On Saturday nights the students in grades 6 through 8 [8 crossed off, 9 inserted] have intramural sports. Occasionally ball games with the students from Hillcrest School are scheduled.

Seventh and eighth [+ 9th inserted] graders spend one evening a week [a week is crossed out]

leaning handcrafts. Leather, copper foil, and wood projects are among the most popular crafts. A part of this time each year is spent in sewing or knitting for the girls and electrical wiring for the boys. Picnics and seasonal parties are arranged throughout the year.

Music Lessons

Music lessons are available to upper class students. There is no extra charge for books. Donation toward the upkeep of the school's musical library will be gratefully received.

Vacationing Parents

When parents are on holiday at the Rest Home, children may live and eat with them and attend school as day pupils. They are required to be present from 8:30 A.M. until noon, and from 1:45 until 3:45 P.M. Room and board will be paid by the school.

You may invite children from Kent Academy to visit you on the weekends. They must have permission from their dorm mother to leave the school compound.

You are welcome to visit Kent Academy and talk with the staff concerning your child's problems.

Visitors

Friends are always welcome to visit the children. It would be appreciated if they would visit in the afternoons between four and five-thirty. It is particularly inconvenient to have guests in the dormitories at bedtime. Parents of children in the school, however, are welcome in the boarding home at any hour.

Jos Weekends

Every other weekend Jos children may go home. They may leave Kent Academy at 4:30 P.M. on Friday and return not later than 4:45 P.M. on Sunday [crossed out and 8:00 A.M. on Monday written in].

Jos parents are requested to keep an adequate supply of clothes for their children in order to eliminate packing.

If Jos parents wish to invite a child for the weekend, they are requested to write the house mother one week in advance. They will also be responsible for transportation arrangements for their guests. These can be made through the Jos missionary in charge of the weekend trips. [written in: Children from outside Jos area return by 4:45 P.M. Sunday]

Permission to Leave Kent Academy

Your child needs your written permission to leave the school. You may send blanket permission to cover any invitation he may receive throughout the year, or you may send specific permission as the occasion arises. Blanket permissions must be renewed yearly, at the beginning of the term.

Correspondence

Your letters to your child are his main link with home. You contribute to his confidence and security by writing regularly and often. If you have more than one child in school, write each child separately. If this is too expensive, then enclose the separate letters in one envelope and address the envelope to each child in turn.

Children unable to read their own mail should have their correspondence addressed to the house parents. Visitors bringing letters to these small children should be instructed to give the letters to the houseparents and not to the children. All correspondence concerning boarding home or school matters should be sent directly to the staff member involved and should not be enclosed in children's letters.

Kent Academy children write their parents once a week.

Your Child's Health

Medicines are supplied to the school by the Mission.

The school nurse needs to know in advance:

1. The anti-malarial drug you child is taking and the amount.
2. Any physical weakness, allergy, (especially drug reactions) which your child now has or has had in the past.
3. If your child is taking some particular medicine and its dosage.

Send this information and your child's inoculation book to the nurse well in advance of the opening of school.

Vitamin pills are given to each child daily unless you send a request to the contrary.

Your child's teeth will be checked twice yearly at the dental clinic. You may write directly to the Mission dentist concerning any dental problem your child has.

The Mission ophthalmologist comes to Miango several times a year. You may inform the school nurse of any eye problem your child has, and she will make the necessary arrangements for an examination. Children's eyes are checked routinely once a year.

Your child will be examined by the Mission doctor at the regular time of your family medical check-up. The doctor visits the school weekly to see any children that require his attention. [last sentence was struck out] In case of serious illness, the child is placed in the Mission hospital in Jos, and parents are immediately notified.

Candy

Candy and other foods are not permitted in the dorms. Because children come to school with candy, we have provided a candy room where each child keeps his own supply. He may have his candy

twice a week. However, the children [Candy and other....However, the children is struck out] have asked to buy other candy on Saturdays; and so we have established a tuck shop. Children in grades 1-4 may buy 3d. worth each Saturday. [last line struck out] Children in grades 5-8 [5-8 struck out and 7-9 written in] may buy 5d [struck out 2/6 written in] worth. Occasionally instead of candy the older children may buy a soft drink. This charge is entered on the pupil's K.A. account card. [this last line is struck out and the following added: Candy is distributed by KA 2 days per week. Charge is put on pupil's expense card.

Money

Children are not permitted to keep money in the dorm. When the need arises, the house parent will advance money to the child and charge his KA account.

Valuables

The children are encouraged to care for their watches, glasses, and jewellery, and not leave them about. However, the school cannot be responsible for damaged or stolen articles as a result of carelessness on the part of the child.

Transistor radios are permitted for seventh and eighth grade [+ 9th written in] students. Each radio must have a listening permit.

Passports

Children living outside of Nigeria need passports. Please check the expiration date on your child's passport. If it falls within the months of the school term, notify the Field Secretary, Jos, who will renew it.

Outfit

Clothing:

- 1 raincoat (plastic is not durable)
- 1 pair rubbers [not necessary is written in]
- 2 sweaters (orlon preferably, or washable jackets)
- 3 pairs shoe, for Sunday, school, and play. Several pairs larger-sized shoes to be used later.
- 12 [12 lined out and 10 written in] new pairs socks
- Any old socks already in use.
- 8 [6 new written in] underpants
- 6 [4 new written in] undershirts
- 2 [1 written in] pairs of flannel pajamas
- 2 pairs of cotton pajamas
- 1 bathrobe or housecoat
- 1 pair slippers
- 1 swim suit for grade 7-8 [6-9 written in] boys and girls
- 12 handkerchiefs [6 written in]
- 1 hat [not necessary written in]

For girls:

- 2 Sunday dresses
- 8 school dresses at least
- 6 [5 written in] slips at least [at least stricken]
- 2 [3 written in] pedal pushers, [or more written in] and tops for gym classes
- 1 black skirt and 1 white blouse for grade 7-8 [9 written in] glae club
- 1 shower cap

For boys:

- 1 Sunday suit
- 1 pair slacks for Sunday second best [stricken]
- 2 Sunday shirts, 1 white, 1 cotton sport shirt
- 1 tie
- 8 T shirts or cotton shirts for school
- 8 pairs school pants at least. We suggest 4 [2 written in] long, 4 [6 written in] short [(not too short) written in]

Added Suggestions:

Sturdy cotton socks with nylon reinforced heels and toes wear best. Elastic tops lose their elasticity. Stretchies tend to shrink; so buy them large.

Woolens lead a risky life at KA. Please try to supply nylon or orlon sweaters and skirts. If it is necessary to send woolens, please mark WOOL on the tag in the article.

Nylon lace on cotton dresses is spoiled in the ironing.

It is impractical to send white school pants for boys; white school dresses for girls or dresses with many buttons.

Linen and Supplies

- 3 bath towels
 - 3 face cloths
 - 1 flannel blanket, single bed size
 - 1 orlon blanket, single bed size
 - 1 plastic cup
 - 1 nail file
- Comb and brush
Extra combs for boys
- 1 headscarf, rollers, bobby pins, shampoo for girls
 - 1 Bible
 - 1 writing tablet
 - 36 stamped, self-addressed envelopes (air-forms are all right)
- Toothbrushes and toothpaste [and toothpaste is crossed out] may be supplied by the parents or bought at the school and charged to your KA account.
- A flat fee of 15/- per year per child is charged for sheets and pillowcases.
- A flat fee of 8/- per year per child is charged for soap and shoe polish. [last 2 paragraphs are crossed out]

Marking Suggestions

A standard marking of clothes and belongings eliminates a great deal of work. Name tapes may be purchased through the New York Office. The school cannot be responsible for clothing marked with ink or iron-on name tapes.

Please mark:

sweaters	in center of neckband
coats and raincoats	“ “
bathrobes	“ “
dresses and blouses	“ “
shirts and T shirts	“ “
undershirts	“ “
slips	“ “
skirts	in center back of waist-band
trousers	“ “
underpants	“ “
pajamas	in center back of neck and waist
boys' ties	inside of small end
socks	in the wrong side of the sock just at the ankle, so that when the pair of socks is rolled together into a ball and the one sock is turned over the other, the tape is clearly visible.

leather and cotton belts near the buckle or at one end

linens in corner on right side

Please mark shoes, boots, and slippers and hats with ink in the inside.

Mark both pieces of a pair.

Toys, toothbrushes, combs, brushes, and belts can be marked with colored nail polish or paint. Please put child's name on hair ribbons, books, handkerchiefs, note paper box or tablet.

Mark plastic cups with paint on the bottom.

The school does not encourage the borrowing of clothes and belongings. Proper marking will help the dorm staff keep track of your child's belongings.

Tailor

There is a tailor at the school, who does most of the mending. Since he has a great deal of work, he cannot be expected to take outside orders for sewing new clothes for children.

When You Pack

Our unpacking problem will be lessened if the larger-sized clothing and shoes are marked with a note "LATER". Put these together in one place in the trunk. They will be stored in the cupboards until the children grow into them.

Shipment of Trunks

Please send your child's trunk in advance so that the dorm staff can have it unpacked by the time the child arrives.

Mail the keys to HOUSEPARENT by registered letter at the time the trunk is shipped. Do not send keys with the child

If you fly into Nigeria and are unable to bring towels and blankets, the dorms can provide these things for your child until your unaccompanied baggage arrives.

Trunks are packed and sent to Jos by the end of the first week in June. If you are going on furlough and need your child's trunk earlier, send instructions to the Houseparent in the month of March.

Christmas Holidays

Children's holiday clothes should be kept at home. The pupil will wear a sweater and a hat over a school-day outfit when leaving KA. By parents' request, children may take Sunday shoes and a suit or dress.

Toys

Best to send:

For the younger grades:

Books for free-time reading

Coloring books and crayons

No more than 3 dolls and a moderate number of clothes

Cars, planes, trucks

Jump rope for girls

Jacks and ball for girls

Marbles for boys

Games: Authors, Old Maid, Sorry, etc.

Skates

For the older grades:

Number paintings

Stamp collections (if stamps are valuable, a lock box is handy)

Books

Small sewing kit

Hobbies (unless very valuable)

Tennis rackets and balls

Games

Please do not send puzzles, paints, clay, breakable tea sets for your children in grades 1-5.

Bikes are not permitted.

Air rifles, sling shots, knives and dangerous toys are not permitted in the dorms.

Check List

For the Beginning of School

Have you sent:

- ___ Inoculation books and medical information
- ___ Trunk keys

- ___ Report cards from previous school
- ___ Candy [crossed out]
- ___ Writing tablet and stamped, self-addressed envelopes
- ___ Permission for your child to visit away from the KA compound
- ___ 18 hangers at the beginning of your four-year term to be donated to KA dorms
- ___ Notice of an expiring passport to the Field Secretary

photo of Miss Brown in classroom inside back cover

[on separate page]

Please tear out, sign and mail to Kent Academy
I have read the Kent Academy Handbook and agree with the policies stated therein.

Parents' Signature

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DESIGN